



## Broad Leaf Local Beer

Embracing our curiosity. Creating & exploring beer with you.

### Host/Retail

**Summary:** The Host/Retail associate is responsible for assisting guests and coworkers in the retail area and on the floor accurately, politely, and enthusiastically. This position reports to the Taproom Manager.

#### Responsibilities and Duties

- Know the prices and accurate descriptions of all retail products
- Know the food and drink menus inside and out and be able to respond immediately to guest queries about ingredients, preparation methods, etc.
- Ensure the retail area and restrooms are clean and safe
- Connect with guests to ensure they feel welcomed, satisfied and valued
- Properly rotate retail stock using the first in first out system
- Run wait list when necessary
- Answer and direct phone calls
- Adhere to sanitation, safety and alcohol control policies

#### Job Requirements

- Ability to come to work excited every day and ready to rock!
- Passion for all things Broad Leaf - unique beer, from-scratch cooking, exceptional service & experience, and sustainability.
- Understanding of Broad Leaf history, policies and procedures
- Position requires prolonged standing, bending, stooping, twisting, lifting products and supplies weighing 40 pounds, and repetitive hand and wrist motion
- 1 year of hosting or retail experience preferred

#### Personal Characteristics

- Strong work ethic with the ability to multitask, prioritize and adapt to changing situations
- Detail oriented
- Driven to go above and beyond
- Ability to thrive in a fast paced environment
- Friendly demeanor
- Dedication to teamwork

- Upbeat, outgoing, and positive
- Flexible

**This position offers the following benefits:**

- Paid time off based on hours worked
- Comprehensive health plan if full-time
- 401(k) with match after 1 year
- 8 hours paid volunteer time
- Other company perks, discounts and benefits

**Compensation**

- \$11.50/hour

Broad Leaf Local Beer is committed to creating an inclusive environment. All qualified applicants will receive consideration for employment regardless of race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.

**Who we are**

Broad Leaf is the weird cousin of Brewery Vivant and Kentwood's first craft brewery. We operate with a bottom-up leadership style and an open book financial management system. It is our goal to have a family of Broad Leaf ambassadors as employees, all of whom feel valued and empowered to do what it takes to give great service to all of our stakeholders.